

ACS IL Sections State Fair Committee Meeting June 2006

The planning committee had a conference call Saturday, June 3, 2006 at 2 pm. Cherlyn Bradley, Steve Hughes, Fran Kravitz, Milt Levenberg, Avrom Litin, Marsha Phillips, and Frank Salter participated.

State Fair Info -- Fran reported that she received the contract and that the space cost increased by just \$200 to accommodate the larger tent. So the space cost this year is \$1,600 and we are in the same location. The tent will be 20' by 30' since a 30' by 30' one won't allow the gators to get through. Consequently, there will be no need to change the banner frame. We have signed and mailed the contract. Fran has reserved the tent, along with tables and chairs. *Mary LeFaivre's East Central Illinois section is picking up the tent cost. Fran also requested a water dispenser. Not sure whether we're get one, but the request is in.

Cherlyn has contacted National about getting a Certificate of Insurance application.

Regarding tent items - *Cherlyn has rope lights that could be used around the border of the front display board and of some of the other display boards. Marsha has some Christmas lights that she'll bring. The idea of securing some type of flooring material was again tabled until we have more funds. Steve asked if we need more overhead lights, especially with the larger tent. The consensus is to get two more sets of lights. *Since it was Danise Burke that bought the other lights, Fran will contact her to see if she can get a deal on them. The lights had been purchased from Sam's Club, as well as the 100w bulbs that Cherlyn bought. *Danise or Cherlyn will also purchase more bulbs.

Volunteer/website scheduling - The online scheduling page is up and running and folks can now sign in. Milt, Chantel, and Frank have administrative access.

Milt also mentioned that our committee meeting agenda and minutes are on our website.

Publicity/Advertising - Marsha put ad flyers at a pharmacy and medical clinic and also solicited for funds and volunteers at a number of places (e.g. Lowe's for a ladder and funds (for 2007) from Carson). She said she should be

hearing back from these companies at the end of June or the first part of July.

Steve asked Cherlyn to resend to him the two flyers ("Help Wanted" ad for volunteers and an ad for donor solicitation) and also a copy of Jerod's solicitation letter.

Cherlyn sent ad flyers to Chicago Section "minutemen" to put up on their companies bulletin boards. She also reported that the \$720 donation from the Chicago Section earmarked for this project would be transferred to the State Fair account shortly.

Fran indicated that Chicago section member Jim Shoffner is asking Helen Free at Bayer for a donation.

*Steve indicated that the Heartland Section is planning to donate. Avrom said that he'll call our contact at BP.

*Cherlyn suggested that Milt start keeping a list of the donors as they become known so that it'll be easier to have the complete, accurate list for the CD, website, and sponsor board.

Budget - To date, there's under \$1,000 available as working funds. Milt needs the Chicago Section's tax code status to complete Abbott Labs online request form for funding. Fran indicated that she has some information that she'll email him that may help.

Teachers' CD - We have received written permission to reproduce the Project SEED brochure on the CD. Milt has put on the CD master all the safety publications and has updated most of the other information on the CD. There is also now a link to the online display of photos. *Marsha will continue to pursue explicit written permission from the other sources she needs to contact in order for us to reproduce ChemMatters, NCW flyers, and the other publications we would like to have put on the CD instead of having to stuff the bags with all that literature. The idea is also to have less "paper" to request, haul, stuff in the bags, and store.

Promo and raffle items - *Fran says she'll now get the pencils and 6 cans of air. Instead of the moles as raffle prizes, Fran suggested water bottles imprinted with "Got Slime?", a glob of slime, and our website address. The moles don't have our website address but the bottles would.

Bottles would be cheaper. Marsha indicated that people really like the moles and that we should continue having them as the raffle prize. Cherlyn wondered if the bottles, if cheap enough, could be given out "generally" to visitors. There was discussion regarding using the bottles as raffle prizes but having more than one raffle/day - maybe as a draw to get people to the tent during the slower times of the day. Maybe we could get information in the program guide that we will be having drawing(s) for a water bottle. *We need a decision on this real soon if Fran is to try to get info into the program guide. *Consensus is for Fran to get a pricing.

Display Boards and table materials - Cherlyn is gathering items.

Storage Locker - Steve says he can get some temporary storage at his job. *Steve and Marsha will be in contact regarding shipping and storing the 2006 stuff we are planning to obtain. *Milt indicated that he couldn't find the 2005 locker contract, if it was indeed sent to him and agreed to contact the storage locker manager to get a copy for our files.

Demos & Hands-On - *Frank and Jackie Stewart will meet and finalize some new things. *Fran suggested a modification of the chromatographic hands-on activity. She'll send the description to Frank. *Frank said he'd check with Sanford to get empty felt-tip pens and filling them with the phenolphthalein solution for the invisible writing activity.

AV/Chemistry Quiz - *Send chemistry questions to Milt. *Milt is figuring out a way to randomize the questions and track which ones have been asked. Instead of the heavy and bulky TV monitor, we discussed getting a 17" or 19" flat screen LCD, if the budget allows it. We are waiting until late July-early August to see if we can afford it this year.

Housing - Fran, Cherlyn, and Marsha have made their reservations at the Staybridge Suites in Springfield (about 10 miles from the fairgrounds). Fran gave information regarding this and other hotels in the vicinity (Comfort Inn, Baymont Inn, Best Western, Mansion View Inn). Milt usually camps and gave information regarding camping options. Sharing a suite is a possibility.

*Next conference call meeting - July 1 at 2 pm.

Meeting adjourned ~ 3:30 p.m.

Cherlyn

*Action items are highlighted in blue and have an asterisk.