

ACS IL Sections State Fair Committee November 18,
2006 Meeting

The planning committee had a conference call Saturday, November 18 at 2 pm. Cherlyn Bradley, Avrom Litin, Woonkie Paik, and Frank Salter participated.

We discussed how well this year's tent activities went and some possible improvements for next year. Frank indicated how much help Larry of DNR was to us and we all agreed how appreciative we are of him.

Tent set up: Frank said that DNR personnel suggested that we schedule to have the tent set up the Tuesday or Monday before the Fair's opening (instead of the day before). Fran has contacted Terry about this, but no response yet. Also, what is the added cost for setting up earlier?

Tent shut down: Avrom asked how the shut down went on the final day. As usual, we end up tearing down and putting stuff in the storage locker after sundown. Cherlyn said that when she last spoke with Mary LeFairve, Mary said that they didn't do their tear down until the morning after the Fair's closing (on Monday). Is this something we want/could do? Avrom suggested if this is a viable option, items like the literature, hands-on and demo materials could be stored in the locker following shut down on that Sunday and the lights and display boards dismantled and put in storage Monday morning. This is an item for further discussion.

Storage Locker: Cherlyn mentioned that Fran and she both have accumulated material for next year and they might be able to take those items down to the locker before the snow flies. Frank indicated that,

while the bulk of the stuff in the locker was put in there in the dark, there's plenty of room for more. Avrom asked if an inventory was taken; not this time.

Tent site: Woonkie indicated it would be nice if the site were more level. Frank said he plans to tweak the tent's position next time to, hopefully, mitigate some of the unevenness near the back.

Volunteers: Frank suggested we start earlier (the first of March) in soliciting student affiliate groups.

Budget: As of October 12, there is \$3,148.30 in the account. Avrom mentioned that he still has some expenses for CDs to turn in. Cherlyn will send a copy of the project's end-of-year expenses and income from donations. Again, we need to pursue and secure sources of income.

Annual report: Consensus was to again send Cherlyn write-ups of the various activities and she will consolidate the information and send it to the committee members for inclusion in our local sections' annual reports.

The report information needed and who is to submit it to Cherlyn is as follows: demos and hands-on (Frank/Jackie); quiz and website info (Milt); volunteers/website scheduling (Chantel/Milt); CD (Avrom/Milt); promo/raffle materials (Fran/Marsha); display boards/table literature (Cherlyn/Marsha); survey/visitor count/teachers' info/activity patch (Fran). Cherlyn will pull some of the information for the annual report from the website.

Harsh gave a well-received presentation on the project at the regional meeting in Quincy. He also plans to give another presentation on it at the

National ACS meeting in Chicago in March. It was suggested that if there is anything Harsh presented that he thinks should be included in the annual report, he should send it to Cherlyn.

Next meeting: February 24 was suggested and is OK by today's attendees. However, Avrom mentioned there may be a conflict with attending PittCon (in Chicago next year) that day. So, that may not be a good day for our meeting. Earlier Saturdays in February are not good for Frank. Possible Saturdays in March are the 3, 10 or 17. Cherlyn will check with the group prior to setting the date.

There being no further business, the meeting adjourned at 2:28 p.m.

Cherlyn

*Action items are highlighted in red and have an asterisk.