

ACS IL Sections State Fair Committee  
June 30 Meeting

The planning committee had a conference call meeting Saturday, June 30, 2007 at 2:00 p.m. Cherlyn Bradley, Jerod Corbin, Marilyn Kouba, Fran Kravitz, and Milt Levenberg.

Contract and other State Fair info - Fran reported that we are still awaiting the contract. Cherlyn and Fran plan to stop by DNR's facility and get the contract and pay for the space while in Springfield. We also plan to take a load of items for the locker.

Cherlyn will have the check for the balance of the tent rental prepared and mailed to Frank to give to the tent folks on Tuesday, August 7, the day that the tent will be put up.

Volunteers/website scheduling - Marilyn reported that, to date, fourteen people have signed up to volunteer. We sorely need volunteers for Tuesday, Wednesday and Thursday. Cherlyn has sent her emails that Chantel and Craig sent to the volunteers pre- and post-Fair to give Marilyn an idea of the type of communication that has been done. Marilyn also plans to contact Chantel and Craig.

Budget - Estimated 2007 expenses were discussed. Some corrections are needed to the expenses sheet Cherlyn emailed. We have spent \$2,091.64 and currently have \$4,945.93 in the budget.

Publicity/Donations - The Chicago section has donated \$1,000, the East Central Illinois section is donating the tent rental cost (\$1,151.30), and NorthStar has donated \$500. Milt reported that Attorney Banzuly will give a donation and that he still needs to contact Unilever and Abbott. Avrom

still needs to contact BP; Frank, Sargent-Welch; and Milt, Flinn Scientific (via Irene Cesa).

Fran reported that Brad Smith at ACS National still plans to write a press release for us geared to Illinois politicians.

Tent furnishings - We need to have a sheet of Plexiglas on the hands-on table. Frank indicated earlier that he would get it. Cherlyn will contact Frank about this.

Cherlyn mentioned that we need someone to do the sponsor board.

Fran has ordered 38 volunteer t-shirts.

CD updates needed - Completion of the master CD is pending. We need to include updated info on the sponsor list and Frank also has new demos info to send in for the CD. The deadline set at the last meeting for Milt finalizing the master CD and getting it over to Avrom to make the 500 copies is July 15.

Promo/Raffle materials - Fran reported that the pencils are done and the artwork on the hand fans was approved yesterday. The fans are to be sent to Harsh.

Demos & Hands-On - Frank mentioned during the last meeting that he and Jackie will discuss the demos in July.

AV activities - For establishing the process for the teachers' online sign-in, Milt is working with Peg Witt, Fran's son's computer teacher at COD, who agreed to write the needed Virtual Basic program for free. Milt will do the database.

Literature - Fran has contacted Tiffany Williams, the Education Department, Brad Smith, and someone in the soybean and biodiesel association to get material. All this literature is being sent to Harsh. Cherlyn has gathered *What's That Stuff?* literature and has received safety literature from the Committee on Chemical Safety. **We should list the Committee on Chemical Safety on the sponsor board.**

Fran has purchased a set of two hanging containers that can be used to hang some the literature on the middle columns. On the trip to Springfield, the containers will be tested on one of the display boards in the locker. If they work, more will be purchased.

**Other Action item - We still need to find out if Steve Hughes will again volunteer to get a truck to help us move the materials from the storage locker to the tent site and/or move the materials from the tent to the locker at the close of the Fair.**

**Next meeting - Consensus is to have the next conference call on July 14.**

There being no further discussion, the meeting adjourned at 2:57 pm.

Cherlyn

**\*Most of the action items from the June meeting are highlighted in blue and have an asterisk.**