

ACS IL Sections State Fair Planning Committee  
April 2008 Meeting

The planning committee had a conference call Saturday, April 26, 2008 at 2:00 p.m. with Cherlyn Bradley, Fran Kravitz, Milt Levenberg, Avrom Litin and Craig McLauchlan in attendance.

\*Volunteers - Craig indicated that he would help as the volunteer scheduler. As a start, Milt and Cherlyn will send him the names and info of those that volunteered last year to solicit for this year. Cherlyn reported that a couple of people from the section's dinner meetings indicated they want to volunteer and will get their names, etc. to Craig.

Milt has set up the website online scheduler and it is ready for volunteers to schedule their time.

Another possible source of volunteers is the student affiliate groups. National ACS has a list of these groups and Fran has requested the list of student affiliates of the Illinois sections and the surrounding regions so we can then email solicitations to the students and/or the advisors.

\*Budget - Cherlyn reported the estimated costs for 2008. So far, our largest expenses will likely be the space, tent, paper hand fans, and UV (sun exposure) cards. Cherlyn will put together the budget sheets for 2007 actual - 2008 estimated and send them to the committee. We still need to continue to pursue and secure sources of income.

Regarding donations, Avrom reported that BP's donation will now come through the corporation (BP Foundation) instead of from a research department's funds.

\*CD update - Milt indicated that he would not be able to start to work on the updated CD for a couple of months. There was some discussion regarding including Otis/Jim's demos. General consensus is to include the

information. Milt will enhance/update the disclaimer we currently have.

Demos/Hands-On Activities -- We don't know yet if Frank has had a chance to check out Woonkie Paik's suggested demo using sulfur hexafluoride.

AV activities - Nothing new to report yet.

\*Space - Fran has heard from the DNR contact and will obtain the space contract. We will have the same location as prior years. The cost will be the same as last year.

Give-ways - Fran and Cherlyn obtained the moles and ordered the wallet periodic tables while at the National meeting. Fran has emailed regarding the Science magazines and has placed the order for hand fans.

\*Tent furnishings - Discussion at the last meeting about finding a better way of putting up the display board panels to get more floor space under the tables for the storage bins led to the idea of hanging the boards from the tent. Prior to today's meeting, Avrom sent a diagram of the brackets for hanging the panels (2/panel) and asked for input. The group will email Avrom input so he can proceed to make the brackets.

\*Storage locker - We don't know if Frank has contacted Harsh about taking an inventory of the storage locker contents.

The next conference call will be June 7. There being no further business, the meeting adjourned at 2:39 p.m.

Cherlyn

Note: Action items are in red and have an asterisk.